



Government of Maharashtra

State Common Entrance Test Cell, Maharashtra State, Mumbai

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SATE CET CELL/ NRI Instructions/ B.Ed.

Instructions to / NRI /PIO /OCI /Foreign National Students/ CIWGC candidates for Uploading the Documents required while filling the on line application form for admission to B.Ed CAP-2019

Candidates and Parents are requested to Scan the following documents & keep ready for uploading while filling the on line Application form in their Pen Drive **OR** Desktop **OR** Laptop.

- 1) Photograph Image: Passport size colour photograph. Size of photo file should be between 20KB to 50KB. The Image file should be in JPG or JPEG format.
- 2) Signature Image: Applicant has to Sign on white paper with Black Or Blue Pen. Signature image Size file should be between 10KB to 20KB. The Image file should be in JPG or JPEG format.
- 3) The documents listed in following table should be in PDF format of Size up to 500KB.
 1. The Scanned Uploaded documents should be readable; upload the documents only after ensuring this. If the uploaded documents are not readable then such documents will not be considered as valid and the responsibility of the same shall completely be with the candidate.
 2. After filling complete on line application form, candidate should take the print out of CAP Application form. Also save the CAP Application form on their desk top or Lap top or in Pen Drive as it is required at the time of admission.

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
01	Foreign Nationals/ Foreign students	<p>1)SSC (Std. X) Mark sheet. [If candidate has Passed SSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload SSC Mark sheet along with Conversion Certificate in single PDF format.] (The Sample Copy of Conversion Certificate will be displayed on the Website)</p> <p>2)HSC (Std. XII) Mark Sheet / or equivalent i.e. Engg. Diploma. [If candidate has Passed HSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload HSC Mark sheet along with Conversion Certificate in single PDF format.] (The Sample Copy of Conversion Certificate will be displayed on the Website).</p> <p>*3)Degree Mark Sheets.</p> <p>And Or</p> <p>*3)Post Graduate Degree Mark Sheet.</p> <p>Any one or both are to be uploaded depending on the eligibility criteria i.e Graduation or Post Graduation selected by the Candidate.</p> <p>4) Equivalence certificate from the Association of Indian Universities, New Delhi (AIU).</p> <p>5)Eligibility certificate from concerned University in which candidates is seeking admission.</p> <p>6) Certificate / Proof of foreign national or Foreign student status.</p>

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		<p>7) Passport of the candidate & Valid Student Visa of the Candidate.</p> <p>8) Original recent Affidavit (of current Academic Year) of the Mother/Father of the students in prescribed format (Marked as Annexure - D)</p>
02	<p>Persons of Indian Origin/Overseas Citizen of India Candidates.</p> <p>PIO/OCI Candidates.</p>	<p>1)SSC (Std. X) Mark sheet. [If candidate has Passed SSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload SSC Mark sheet along with Conversion Certificate in single PDF format.] (The Sample Copy of Conversion Certificate will be displayed on the Website)</p> <p>2)HSC (Std. XII) Mark Sheet / or equivalent i.e. Engg. Diploma. [If candidate has Passed HSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload HSC Mark sheet along with Conversion Certificate in single PDF format.] (The Sample Copy of Conversion Certificate will be displayed on the Website).</p> <p>*3)Degree Mark Sheets.</p> <p>And Or</p> <p>*3)Post Graduate Degree Mark Sheet. Any one or both are to be uploaded depending on the eligibility criteria i.e Graduation or Post Graduation selected by the Candidate.</p> <p>4) Equivalence certificate from the Association of Indian Universities, New Delhi (AIU) if qualifying examination is from foreign Board</p>

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		<p>5) Eligibility certificate from concerned University in which the candidate is seeking admission.</p> <p>6) Certificate /Proof of Persons of Indian Origin status.</p> <p>7) Sponsor/Students Valid Passport & PIO/OCI Card</p> <p>8) Sponsor/Students original affidavit (of current Academic Year) in prescribed format (Marked as Annexure – D).</p> <p>9) Original recent Affidavit (of current Academic Year) of the Mother/Father of the students in prescribed format (Marked as Annexure - D)</p> <p>10) Original Affidavit (of current Academic Year) of claimant disclosing his full identity i.e. full name, age, residence, Occupation, relationship with sponsor along family tree. duly signed by the candidate/student or his/her parents in prescribed format (Marked as Annexure - E).</p> <p>11) School Leaving Certificates/ Birth Certificates/ Mark sheets/ PAN cards / Passports/ Marriage Certificates etc. of concerned relative members shown on family tree/chart.</p>
03	<p>Workers in Gulf Countries/ CIWGC Candidates</p>	<p>1)SSC (Std. X) Mark sheet. [If candidate has Passed SSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload SSC Mark sheet along with Conversion Certificate in single PDF format.] (The Sample Copy of Conversion Certificate will be displayed on the Website)</p>

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		<p>2)HSC (Std. XII) Mark Sheet / or equivalent i.e. Engg. Diploma. [If candidate has Passed HSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload HSC Mark sheet along with Conversion Certificate in single PDF format.] (The Sample Copy of Conversion Certificate will be displayed on the Website).</p> <p>*3)Degree Mark Sheets.</p> <p>And Or</p> <p>*3)Post Graduate Degree Mark Sheet. Any one or both are to be uploaded depending on the eligibility criteria i.e Graduation or Post Graduation selected by the Candidate.</p> <p>4) Equivalence certificate from the Association of Indian Universities, New Delhi (AIU) if qualifying examination is from foreign Board.</p> <p>5)Eligibility certificate from concerned University.</p> <p>6)Certificate /Proof of Person having workers in Gulf Countries/ NRI Status.</p> <p style="text-align: center;">OR</p> <p>6) Letter from Employer on Company Letter Head along with the necessary information (i.e. date of appointment and working period in the said firm, address, etc.),</p> <p>7) Passport and Visa of parent working in foreign country</p>

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		<p>8) Certificate of Embassy stating NRI Status of the Concerned.</p> <p style="text-align: center;">OR</p> <p>8) Proof of residence showing minimum continuous 182 days of stay of claimant NRI in abroad for the Academic year of Admission, prior to the admission date.</p> <p>And/or</p> <p>9) Proof of Residence Such as : Driving License/Telephone Bill / Electric Bill / Water supply bill / Rent receipt / Lease Agreement / Property Tax Copy/ IT Return Copy, etc. from last six months(With full name & address of the Sponsor)</p> <p>10) Original Affidavit (of current Academic Year) of claimant/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate, etc. duly signed by the sponsor (Marked as Annexure - D).</p> <p>11) Original Affidavit (of current Academic Year) of claimant disclosing his full identity i.e. full name, age, residence, Occupation, relationship with sponsor along family tree. duly signed by the candidate/student or his/her parents in prescribed format (Marked as Annexure - E)</p> <p>12) School Leaving Certificates/ Birth Certificates/ Mark sheets/ PAN cards / Passports/ Marriage Certificates etc. of concerned relative members shown on family tree/chart.</p>
04	Non Resident Indian(NRI)	<p>1)SSC (Std. X) Mark sheet. [If candidate has Passed SSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload SSC Mark sheet along with Conversion Certificate in single PDF format.] (The Sample Copy of Conversion Certificate will be displayed on the Website)</p> <p>2)HSC (Std. XII) Mark Sheet / or equivalent</p>

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		<p>i.e. Engg. Diploma. [If candidate has Passed HSC from CBSC, ICSE, IGCSE, IB board etc., then such candidate will have to Prepare/Produce the Conversion Certificate with Self Attestation & will have to upload HSC Mark sheet along with Conversion Certificate in single PDF format.] (The Sample Copy of Conversion Certificate will be displayed on the Website).</p> <p>*3)Degree Mark Sheets.</p> <p>And Or</p> <p>*3)Post Graduate Degree Mark Sheet. Any one or both are to be uploaded depending on the eligibility criteria i.e Graduation or Post Graduation selected by the Candidate.</p> <p>4)Equivalence certificate from the Association of Indian Universities, New Delhi (AIU) if qualifying examination is from foreign Board</p> <p>5)Eligibility certificate from concerned University in which the candidate is seeking admission.</p> <p>6)Original Affidavit (of current Academic Year) of claimant/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate, etc. duly signed by the sponsor (Marked as Annexure - D).</p> <p>7) Original Affidavit (of current Academic Year) of claimant disclosing his full identity i.e. full name, age, residence, Occupation, relationship with sponsor along family tree. duly signed by the candidate/student or his/her parents in prescribed format (Marked as Annexure - E)</p>

Sr. No.	Type of candidate	Following documents are to be scanned and uploaded while filling the online CAP Application form.
		<p>8) School Leaving Certificates/ Birth Certificates/ Mark sheets/ PAN cards / Passports/ Marriage Certificates etc. of concerned relative members shown on family tree/chart.</p> <p>9) Sponsors valid Passport and VISA.</p> <p>10) Certificate of Embassy stating NRI Status of the Sponsor.</p> <p style="text-align: center;">OR</p> <p>10) Proof of residence showing minimum continuous 182 days of stay of claimant NRI in abroad for the Academic year of Admission, prior to the admission date.</p> <p>And /or</p> <p>11) Proof of Residence Such as :- Driving License/Telephone Bill / Electric Bill / Water supply bill / Rent receipt / Lease Agreement / Property Tax Copy / IT Return Copy, etc. from last six months(With full name & address of the Sponsor)</p>

This affidavit is to be submitted by NRI/OCI/PIO/CIWGC/Foreign National Student.

Annexure - D

UNDERTAKING OF PARENT / GUARDIAN FOR SPONSORSHIP

(should be notarized / registered)

I, _____ age ----- residing at -----
occupation ----- situated at ----- (office Add) do hereby solemnly
state on affirmation as under:-

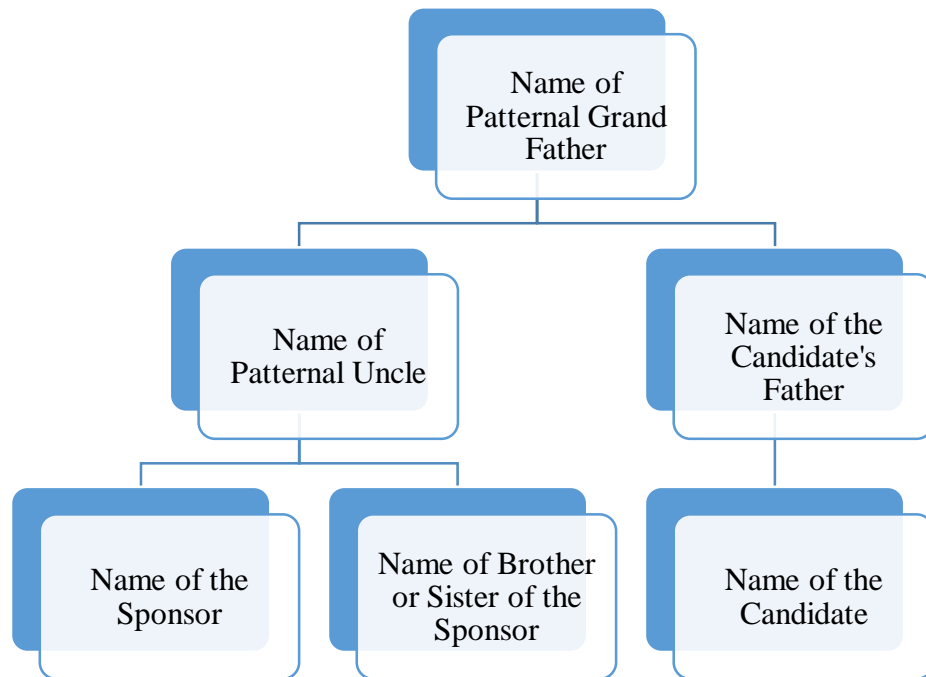
I hereby give an undertaking to financially support my ward -----
---- (Full name of the Candidate) aged ----- residing at ----- I am his/her
----- (relation of the sponsor with Candidate i.e. Real Brother, Sister or Maternal /
Paternal aunt, uncle, etc.) and submitting my information as to enable him/her to take
admission in B.Ed. course under NRI Quota for Academic Year 2019-2020.

1)	Full Name of Guardian	:	
2)	Age	:	
3)	Present Address	:	
4)	Occupation / Designation	:	
5)	Name of the Company / Organization	:	
6)	Office Address	:	
7)	Passport Details:	:	
8)	a) Passport Number	:	
	b) Date of Issue	:	
	c) Date of Expiry	:	
	d) Place of Issue	:	
9)	Period of residence in foreign Country	:	
10)	Phone No.	:	

My family relationship is as under:

The below given image for Representation Purpose only, the Actual Family tree may vary according to Relationship of the Candidate and Sponsor.

Family Tree Chart



Note : Family tree shown above is for representation and will change as per Maternal / Paternal relations/Sponsor's case

It is clearly understood by me that admission of my (relation) on the basis of the documents and information submitted by me. In case, the information given will found incorrect and/or in case any illegality caused in granting this admission will brought to the notice of the Admissions Regulating Authority at latter point of time I will be fully responsible for any averseffect of the same. It will be open for the Competent Authority to take appropriate action as deemed fit in this regard.

Hence, the information stated above is correct to the best of my knowledge and belief.

Signature and Name of Parents / Guardian

Dated this(day) of (month),(year)

Before me

This affidavit is to be submitted by NRI/OCI/PIO/CIWGC/Foreign National Student.

Annexure - E

UNDERTAKING OF PARENT FOR FAMILY RELATIONSHIP

(should be notarized/ registered in Rs. 100/- Stamp paper)

I, _____ age ----- residing at -----
occupation ----- do hereby solemnly state on affirmation as under: -

Mr/Mrs/Ms. _____ is my _____ (relation) and
his/her personal details are given below: -

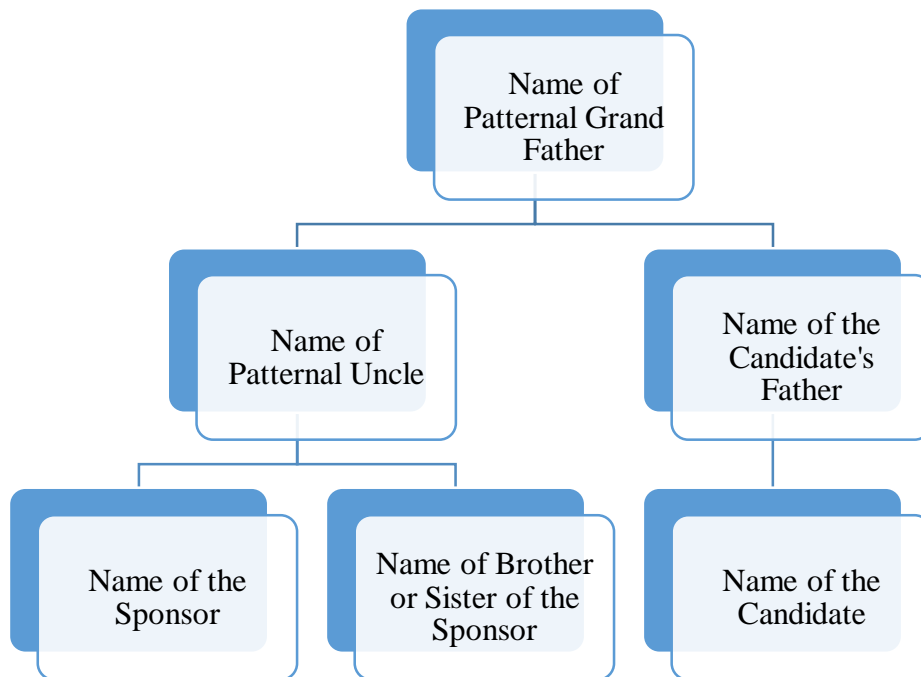
1)	Full Name of Sponsor	:	
2)	Age	:	
3)	Present Address	:	
4)	Occupation / Designation	:	
5)	Name of the Company / Organisation	:	
6)	Office Address	:	

For that I have written this affidavit for shown of my family tree/chart, the details of which are as under:-

My family relationship is as under:

(The below given image for Representation Purpose only, the Actual Family tree may vary according to Relationship of the Candidate and Sponsor. Family tree shown below is for representation and will change as per Maternal / Paternal relations/Sponsor's case)

Family Tree Chart



It is submitted that the information stated above is correct to the best of my knowledge and also the documents and information evidence submitted by me in this respect. In case, the information given will found incorrect and/or in case any illegality caused in granting this admission will brought to the notice of the Admissions Regulating Authority at latter point of time I will be fully responsible for any averse affect of the same. It will be open for the Competent Authority to take appropriate action as deemed fit in this regard.

Hence, the information stated above is correct to the best of my knowledge and belief.

Signature and Name of Parents / Guardian

Dated this(day) of (month),(year)

Before me